



Public Calendar				
	Training Name	Duration	Date	Location
Oct.	Advanced HR - HR Budget	2 Days	11,12	Holiday inn, Maadi
	Planning, Budgeting and Forecasting	3 Days	13,14	Holiday inn, Maadi
	PMP Preparation Course (Online)	36 H	17	Online
	Strategic Planning & Management (Intensive)	2 Days	18,19	Holiday inn, Maadi
	Email writing Etiquette	4 H	20	Online
	Sales Planning and Targeting	2 Days	21,22	Holiday inn, Maadi
	Effective Presentation Skills	2 Days	28,29	Holiday inn, Maadi
Nov.	Successful Negotiation Skills	2 Days	4,5	Hotel
	Finance for non Finance	3 Days	8,9,10	Hotel
	Business Agility	2 Days	11,12	Hotel
	CMA Preparation Course - (intensive - Saturday's full days)	100 H	14	Hotel
	HR - Talent Management	2 Days	15,16	Hotel
	Time Management (online)	4 H	17	Online
	Agile Leadership	2 Days	18,19	Hotel
	Stress Management Strategy (online)	2 H	22	Online
Dec.	Digital Marketing	2 Days	9,10	Hotel
	Managerial Skills - New Prospective	3 Days	13,14,15	Hotel
	External Financial Reporting (Intensive)	2 Days	16,17	Hotel
	Problem Solving and Decision Making	2 Days	23,24	Hotel